

POSITIONS OF RESPONSIBILITY

QUARTERMASTER



Job Description:

The quartermaster is the troop's supply boss. She keeps an inventory of troop equipment and sees that the gear is in good condition. She works with patrol quartermasters as they check out equipment and return it, and at meetings of the patrol leaders' council she reports on the status of equipment in need of replacement or repair.

Reports to:

The First Assistant Senior Patrol Leader and Troop Adult Quartermaster

Quartermaster duties:

1. Keep records of patrol and troop equipment.
2. Make sure equipment is in good working condition.
3. Keep equipment storage space neat and clean.
4. Attend and lead monthly Wednesday load up for the campout.
5. Issue equipment and make sure it is returned in good condition.
6. Lead the troop unload at the warehouse on Sunday's following campouts
7. Make suggestions for new or replacement items.
8. Lead preparation of action packers for New Scout Campout.
9. After campouts meet with each patrol to review action packers for cleanliness and ensure the patrols restock action packers prior to next campout.
10. Work with the troop committee member responsible for equipment.
11. Set a good example
12. Proudly and correctly wear the Scout uniform per the BSA standards
13. Demonstrate highest level of Scout Spirit. Be focused and involved during scout activities
14. Limit personal, social activities during scout events
15. Lives by the Scout Oath and Law
16. Works cooperatively with ASPLs

Prerequisites:

- The Scout must at least be First Class rank
- Completed Introduction Leadership Skills for Troops (ILST) Training (or commit to complete during term)

Performance and Advancement Expectations:

- Attend at least 75% of Troop meetings, campouts and Court of Honors during term, unless excused by Scoutmaster.
- Unless excused in the monthly evaluation
 - Attend weekly Troop Meetings in a field or activity uniform
 - Attend Courts of Honor
 - Attend Troop Campouts
 - Attend PLC/Green Bar meetings during tenure
 - Attend all Scout Staff preparation meetings and activities prior to a Campout.
- Have read, signed and has copy of Troop Leadership Position Agreement.
- Meet with the Scoutmaster or his/her designee to establish your written advancement plan for the leadership term. The Troop will provide an opportunity to sign up for, and complete merit badges consistent with your obligations as a Scout Leader.
- Maintain your service record for this Position of Responsibility for use in all Scoutmaster Conferences.

- Schedule and complete monthly leadership conferences after appointment (approximately every 60 days) to review progress, performance, credit and plan for the performance of the leadership position.