

## POSITION OF RESPONSIBILITY

### HISTORIAN



#### Job Description:

The historian collects and preserves troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia and makes materials available for Scouting activities, the media, and troop history projects

#### Reports to:

The Assistant Senior Patrol Leader for Membership

#### Historian duties:

1. Gather pictures and facts about troop activities and keep them in a historical file, wall displays or scrapbooks.
2. Take care of troop trophies, ribbons, and souvenirs of troop activities.
3. The historian stands in for the scribe(s) when they are unable to attend a meeting.
4. On a regular basis (for example, after every camping trip), the historian is to visit social media sites (e.g., Facebook, Instagram, and so forth) where pictures and videos were posted for the event and download them to a local file to be used to prepare Troop slide shows and videos.
5. Assisted by an Adult leader, contact local media outlets to ensure publication of Troop Eagle projects.
6. Assisted by an adult member of the troop, permanently mount on the display wall the pictures of Scouts who earned Eagle rank
7. Prepare a slideshow each semester for use by the Scoutmaster at the annual Troop Adult Leader Conference
8. Set a good example
9. Proudly and correctly wear the Scout uniform per the BSA standards
10. Demonstrate highest level of Scout Spirit. Be focused and involved during scout activities
11. Limit personal, social activities during scout events
12. Lives by the Scout Oath and Law
13. Works cooperatively with ASPLs

#### Prerequisites:

- The Scout must at least be First Class rank
- Completed Introduction Leadership Skills Troop (ILST) training (or commit to complete during term)

#### Performance and Advancement Expectations:

- Attend at least 75% of Troop meetings, campouts and Court of Honors during term, unless excused by Scoutmaster.
- Unless excused in the monthly evaluation
  - Attend weekly Troop Meetings in a field or activity uniform
  - Attend Courts of Honor
  - Attend Troop Campouts
  - Attend PLC/Green Bar meetings during tenure

- Attend all Scout Staff preparation meetings and activities prior to a Campout.
- Have read, signed and has copy of Troop Leadership Position Agreement.
- Meet with the Scoutmaster or his/her designee to establish your written advancement plan for the leadership term. The Troop will provide an opportunity to sign up for, and complete merit badges consistent with your obligations as a Scout Leader.
- Maintain your service record for this Position of Responsibility for use in all Scoutmaster Conferences.
- Schedule and complete monthly leadership conferences after appointment (approximately every 60 days) to review progress, performance, credit and plan for the performance of the leadership position.